

Winslow Farm Community Association, Inc.
Annual Meeting
Tuesday, October 23, 2018
6:00 p.m. Sign-in & Social
6:30-8:30 p.m. Meeting
Sherwood Oaks Christian Church-Fellowship Hall 2700 E. Rogers Road

I. Call to Order – the meeting was called to order at 6:35 p.m. by Board President, Jeff Landfair.

II. Opening Statement – Board President, Jeff Landfair, welcomed the members of the Association to the meeting and introduced the Board members.

III. Quorum Established – a quorum was established with 48 properties present and 107 represented by proxy.

IV. Reading of the 2017 Minutes (Article 2.6.6.2) – minutes from the 2017 annual meeting were mailed to the membership and in the meeting handout. A motion was made to approve the minutes from the October 24, 2017 annual meeting.

Motion to approve – Charles Steele Second – Sandy Martin Passed

V. Treasurer's Report (Article 2.6.6.2) – the year end financials were reviewed and questions were answered. A motion was made to approve the 2017 year end financials.

Motion to approve - Jan Greenwood Second - Terry Halloran Passed

VI. Proposed Budget for 2019 (Article 2.6.6.3) – the proposed budget for 2019 was discussed. A vote was taken by ballot to approve the 2019 budget and the budget passed.

VII. 2018 Reserve Funds-Repairs to common areas: Prior to the annual meeting a portion of the entrance fence collapsed and is in need of repair. The Board is currently soliciting bids for the repair. In the common area along Graham Drive are dead trees that need to be removed as they are in close proximity to an adjacent home on Hickory Stick Court. The Board requested up to an additional \$20,000 from the reserves in 2018 if needed to complete these two projects. A vote was taken by ballot and the additional reserve funds were approved.

VIII. Election of the Board of Directors (Article 2.6.6.4) - two seats on the Board were up for election. Both Gary Wiggins and Jeff Landfair were nominated to a second term on the Board. A vote was taken by ballot and Gary Wiggins and Jeff Landfair were elected to the Board.

IX. Other Business (Article 2.6.6.5) – other items discussed at the meeting were

A. Website – the Association website has been updated. You can find lots of information about the neighborhood and upcoming projects on the website.

B. Summer Social – our first annual summer social was held by the Gazebo in Sweetbriar. Many neighbors attended and we will do one again next year.

C. Walkways – the wooden walkways that were repaired and replaced in 2017 were stained.

D. Sweetbriar Signs – new signs were installed in the entrance to Sweetbriar.

E. Pond Repairs: Weirs & Ponds Plans – A repair was made to the bank of pond 7 when a hole had developed by the overflow. The expansion joints in the weirs in ponds 3 & 4 and 6 & 7 were eroding. The expansion material was removed and replaced with concrete caulking.

F. Comprehensive Ponds Plans – Gary Wiggins, chair of the pond committee, gave an update on what the committee is working on. Davey's Group was contracted to develop a plan that will help control maintenance costs, maintains property values, maintains or improves aesthetics, allows for responsible ecological and environmental stewardship and decreases the amount of volunteer hours required to maintain the system. The pond committee just recently received the plan and is reviewing it.

X. Adjournment (Article 2.6.6.6) – a motion was made to adjourn the meeting.

Motion - Sandy Martin Second - Walter Mills Passed